



West Sussex County Council  
**Steyning C of E Primary School**  
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**Interim Headteacher: Simon Phipps**

Dear Parents and Carers,

## **Weekly Digest - Week ending 23<sup>rd</sup> February 2024**

### **Online Safety Update**

We have recently updated our school Online Safety policy and 'Acceptable usage agreements' which are included in this email for your information. Over the next few weeks, we will be sending home an updated version of the school's 'Acceptable Usage Agreement' for all children and parents to sign so please look out for these.

We would like to highlight two sections of the update policy to you which refer to the use of mobile phones and smart watches in school:



### **8. Pupils using mobile devices in school**

Year 5 and 6 pupils may bring mobile devices into school for the purpose of walking home independently. Phones are not permitted in school for children age Reception to Year 4 except with the discretion of the headteacher. On entry to the school building all children's phones will be securely stored in the classroom in individually numbered pouches and are not for use at any point during the school day.

Any use of mobile devices in school by pupils must be in line with the acceptable use agreement.

Any breach of the acceptable use agreement by a pupil may trigger disciplinary action in line with the school behaviour policy, which may result in the confiscation of their device.

Any mobile phone brought into school is done so at the discretion of the parent and whilst care will be taken the school will not be liable for any loss or damage to that item.

### **8a. Smart Watches**

Children are not allowed smart watches, or any other internet enabled devices in school (refer to point 8 in the policy on mobile phones). This refers to watches with a camera, with internet facility or recording capability. If a child is wearing an internet enabled device such as a smart watch to school or to any school trip, this will be kept securely by the teacher until the end of the school day and handed back to the child at home time.

The school will allow children to wear watches that are not internet enabled and do not have cameras and recording capabilities such as watches with activity trackers.

Any smart watch or other device brought into school is done so at the discretion of the parent and whilst care will be taken the school will not be liable for any loss or damage to that item.

### Snacks

A reminder that children should only be taking one snack out at break time, preferably healthy. We are aware that children have been taking out numerous snacks so please can you remind your child/ren to only take one per break.



Don't forget  
Parents'  
Evening!

### Parents Evenings

You will be able to book a slot for Parents' Evening from Monday 4<sup>th</sup> March at 8am.

### Roman Visitor

Today Year 4 had a visit from ancient history expert Neil Cozzi to teach us all about the Roman Invasion of Britain. We saw examples of armour, shields and clothing then found out why Julius Caesar wanted to invade Britain. Please ask your child what they learnt!



### New Timings of the School Day

From Monday 19<sup>th</sup> February the changes to the school day come into effect.

Drop off:

EYFS gates open from 08:40 – 08:45

Years 1 to 6 gates open from 08:40 – 08:45

Pick up:

EYFS to year 6 at 15:15 from normal gates.



### Lunchtime Supervisor

We have a vacancy for a lunchtime supervisor. Please contact the office if you are interested and we can send you the relevant paperwork. Monday to Friday, 11.30/12-1PM, £11.79 hourly rate.

### Library Books

Please can all parents check at home for any library books that the children have finished with, as we have a lot of stock on loan at present.

Library Book  
Returns





### Absences

If your child is unwell, please can you ensure you contact the office either by leaving a voicemail or by emailing [reception@steyningprimary.org.uk](mailto:reception@steyningprimary.org.uk) This needs to be done for every day that your child is absence from school before 9.15am.

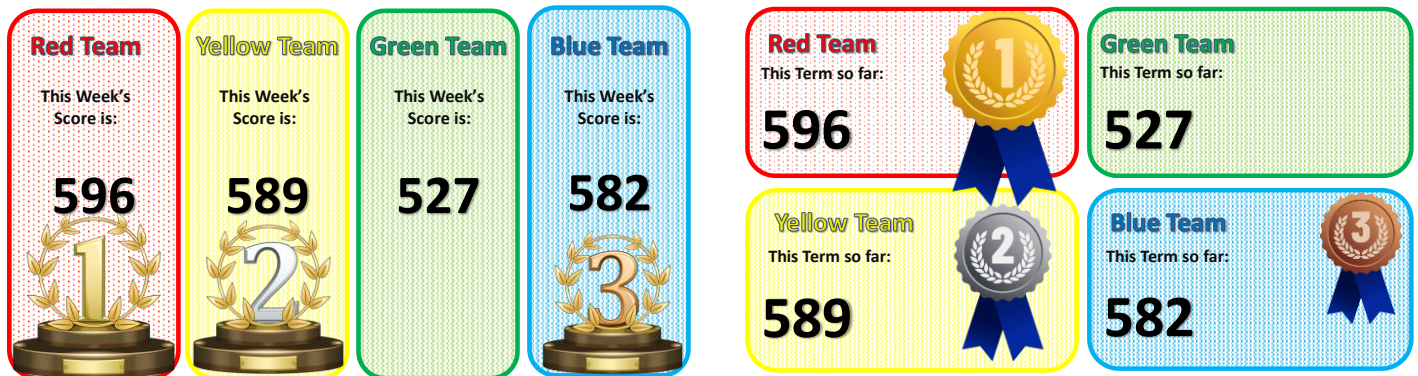
Please see attachment regarding "Do I need to keep my child off school" for guidance on when your child needs to be kept home and for how long.

### Changes to pickups / lateness

Can you please direct all emails to [reception@steyningprimary.org.uk](mailto:reception@steyningprimary.org.uk) for these types of requests. Any requests for changes to pickups need to be sent in before 2.30pm to ensure the message is sent to the teachers in time.



## HOUSE TEAM YEARLY ROUND UP



This week's winning Team is: **The Red Team**

### Dates to be aware of:

- Thursday 7<sup>th</sup> March – World Book Day
- Thursday 21<sup>st</sup> March – Parents Evening
- Tuesday 26<sup>th</sup> March – Parents Evening
- Monday 22<sup>nd</sup> July – INSET DAY
- Tuesday 23<sup>rd</sup> July – INSET DAY



Have a fantastic weekend!

**Simon Phipps**

Interim Headteacher